



Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION  
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

TO: Asst. Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

FROM:   
**LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent

SUBJECT: **CALL FOR NOMINATION FOR SEAMEO REGIONAL CENTRE FOR QITEP  
IN MATHEMATICS (SEAQMI) SCHOLARSHIP PROGRAMS FOR FY 2024**

DATE: February 27, 2024

Attached is Memorandum HRDD-2024-017 from the Office of the Regional Director, Dr. Nicolas T. Capulong, CESO III dated February 22, 2024 regarding the five (5) regular courses for Mathematics teachers of SEAMEO Member Countries for FY 2024.

All nominees, regardless of age, sex, sexual orientation, gender identity, gender expression, marital status, pregnancy, physical features, impairment or disability, work-related injury, religious belief or activity, ethnicity, political belief, affiliation, or activity shall be given equal opportunity to attend L&D programs to enhance competencies.

For clarifications, please contact Mr. Kyle David V. Atienza, Senior Education Program Specialist – Human Resource Development Section, through [kyledavid.atienza@deped.gov.ph](mailto:kyledavid.atienza@deped.gov.ph).

Immediate dissemination of the contents of this Memorandum is desired.

/SGOD-HRDS-KDA

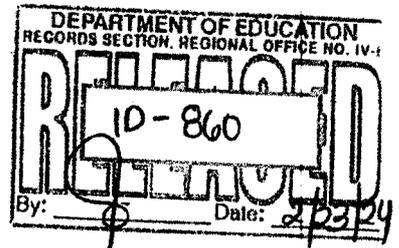
*“DepEd Marinduque: Heart of the Philippines.  
Lead to Excel. Excel to Lead.”*



Malusak, Boac, Marinduque  
Email: [marinduque@deped.gov.ph](mailto:marinduque@deped.gov.ph)  
Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611  
Facebook Page: DepEd Marinduque



Republic of the Philippines  
**Department of Education**  
 MIMAROPA REGION



Office of the Regional Director

**MEMORANDUM**  
 HRDD-2024-017

**TO :** **SCHOOLS DIVISION SUPERINTENDENTS**  
**ALL OTHERS CONCERNED**

**FROM :** **NICOLAS T. CAPULONG, PhD, CESO III**  
 Director IV *for*  
 Regional Director *NTC*

**SUBJECT :** **CALL FOR NOMINATION FOR SEAMEO REGIONAL CENTRE**  
**FOR QITEP IN MATHEMATICS (SEAQIM) SCHOLARSHIP**  
**PROGRAMS FOR FY 2024**

**DATE :** **February 22, 2024**

Per DepEd Memorandum DM-OUHROD-2024-0256, from Wilfredo E. Cabral, Regional Director, Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development, the Southeast Asian Ministers of Education Organization Regional Centre for Quality Improvement of Teachers and Education Personnel in Mathematics (SEAQIM) announces its five(5) regular courses for Mathematics teachers of SEAMEO Member Countries for FY 2024 with the following details:

No.	Theme	Course Dates	Level	Mode
1.	Integrating ICT in Mathematics Education	April 22 – May 22, 2024	Junior High School Mathematics teachers	Online (In-On-In)
2.	Teacher-Made Mathematics Teaching Aid	April 24 – May 07, 2024	Primary School teachers	Face-to-Face
3.	STEM Mathematics Learning for	July 16 – 29, 2024	Junior High School Mathematics teachers	Face-to-Face
4.	Southeast Asian Realistic Mathematics Education	August 05 – September 04, 2024	Primary School teachers	Online (In-On-In)



Meralco Avenue corner St. Paul Road, Pasig City  
 Telephone Nos.: (02) 8631-4070 | (02) 8637-2895 | (02) 8637-1799

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[mimaropa.region@deped.gov.ph](mailto:mimaropa.region@deped.gov.ph)

5.	Developing Lesson Study in Mathematics Education	in	October 15 – 28, 2024	Senior High School Mathematics teachers	Face-to-Face
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For evaluation purposes, the National Educators Academy of the Philippines in the Region (NEAP-R) through the Human Resource Development Committee (HRDC), each Schools Division Office (SDO) to nominate at least one(1) Mathematics teacher for each course.

Deadline of submission for Item No. 1 & 2 is on **February 27, 2024, not later than 5:00 PM**, while for Item No 3, 4, and 5, is on **March 20, 2024**. All nominees must meet the qualifications and submit the scanned copy of the complete documentary requirements in one(1) PDF file through the link: <http://tinyurl.com/5n6cpyuz>. You may access <https://ilovepdf.com> to merge your files.

A separate memorandum will be released for the nominees who passed the evaluation of the HRDC.

The Participant Nomination Form and required documents must be accomplished and uploaded (in PDF File) on or before the set deadlines, through the Microsoft Form which can be accessed through the link: <https://forms.office.com/r/11DnVWe4Fwb>. Kindly use official DepEd email accounts in submitting the requirements. Please see the attached memorandum for the set of deadlines as to the submission of documents to the given link.

Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsements/s, discrepancies in documents, etc.

For more information and clarifications, kindly contact Mr. Jun-Jun Pabillo of NEAP-R through email at [mimuropancap@deped.gov.ph](mailto:mimuropancap@deped.gov.ph).

For immediate dissemination and appropriate action.



Republika ng Pilipinas

# Department of Education

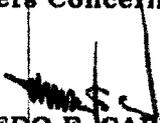
OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**

**DM-OUHROD-2024-0250**

**TO :** Regional Directors  
Schools Division Superintendents  
School Heads  
All Others Concerned

**FROM :**   
**WILFREDO E. CABRAL**  
Regional Director  
Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development

**SUBJECT :** **CALL FOR NOMINATION FOR SEAMEO REGIONAL CENTRE FOR QITEP IN MATHEMATICS (SEAQIM) SCHOLARSHIP PROGRAMS FOR FY 2024**

**DATE :** 16 February 2024

1. The Southeast Asian Ministers of Education Organization Regional Centre for Quality Improvement of Teachers and Education Personnel in Mathematics (SEAQIM) announces its five (5) regular courses for Mathematics teachers of SEAMEO Member Countries for FY 2024, with details as follows:

No.	Theme	Course Dates	Level	Mode	Deadline
1	Integrating ICT in Mathematics Education	22 April – 22 May 2024	Junior High School Mathematics teachers	Online (In-On-In)	29 February 2024
2	Teacher-made Mathematics Teaching Aid	24 April – 07 May 2024	Primary School Teachers	Face-to-Face	29 February 2024
3	STEM for Mathematics Learning	16 – 29 July 2024	Junior High School Mathematics Teachers	Face-to-Face	17 April 2024
4	Southeast Asia Realistic Mathematics Education	05 August – 04 September 2024	Primary School Teachers	Online (In-On-In)	15 May 2024
5	Developing Lesson Study in Mathematics Education	15 – 28 October 2024	Senior High School Mathematics teachers	Face-to-Face	15 August 2024



Room 102, Rizal Building, DepEd Complex, Merullo Ave., Pasig City 1600  
 Telephone Nos.: (+632) 86337206, (+632) 86336294, (+632) 86366544  
 Email Address: [usr\\_hrod@deped.gov.ph](mailto:usr_hrod@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)

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2. For selection purposes, the National Educators Academy of the Philippines (NEAP) encourages each Regional Office to **nominate at least one (1) Mathematics teacher for each course**. All nominees must meet the qualifications and submit the documentary requirements listed in **Enclosure 1**.
3. The **Participant Nomination Form and required documents must be accomplished and uploaded (in PDF form) on or before the set deadlines**, through the Microsoft Form which can be accessed through the link <https://forms.office.com/r/1H0u5Wk9Fwb>. Kindly use official DepEd email accounts in submitting the requirements.
4. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, sending of application directly to the Secretariat's email, discrepancies in documents, etc.
5. For further information or any concerns, please contact the NEAP Scholarship Secretariat through email [neap@deped.gov.ph](mailto:neap@deped.gov.ph) and or landline (02) 8715-9919.
6. Immediate dissemination of and appropriate action on this Memorandum are instructed.

*[NEAPScholarshipSecretariat/Bedana]*



Room 102, Rizal Building, Department Complex, Meralco Ave., Pasig City 1606  
 Telephone Nos. (037) 8633700, (037) 86318494, (037) 86366549  
 Email Address: [usech@deped.gov.ph](mailto:usech@deped.gov.ph) | Website: [www.deped.gov.ph](http://www.deped.gov.ph)

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Effectivity	03.23.2023	Page	2 of 2



## GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.  c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	Latest rated performance rating with approved IDP
	d. Must be holding a permanent item.	Updated Service Record
	e. Must be physically, mentally, and psychologically fit.	Medical certificate from any government physician as to health status.
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).  g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	Updated Personal Data Sheet
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)

	i. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP).	
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
	k. Has already finished his/her existing service obligation for a scholarship, if any.  **in any case that the HRDD has no existing format, please use Enclosure 2 of this memo  l. Has no pending application for retirement.	Clearance from HRDD/NEAP
	m. Must be able to render his/her service obligation vis- a- vis duration of the scholarship.	

**SCHOLARSHIP CLEARANCE**

<b>I. NAME</b>		
<b>II. Position/Designation</b>		
<b>III. Permanent Station</b>		
<b>IV. Has availed any scholarship program</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	If yes, fill out sections V-X, as applicable.
<b>V. Scholarship Program</b>	<b>Program Type</b>	<b>Title of the Program</b>
	<input type="checkbox"/> <b>Degree</b> <input type="checkbox"/> <b>Non-Degree</b>	
<b>VI. Scholarship Duration</b>		
<b>VII. Status</b>	<input type="checkbox"/> <b>Completed the course</b>  (Submit a copy of Certificate of Completion)	<input type="checkbox"/> <b>Withdrawn from the Course</b>  (State the reason below)
<b>VIII. Reason/s for Non-Completion</b>  (must be supported by attachments)	<input type="checkbox"/> <b>Resignation</b> <input type="checkbox"/> <b>Transfer</b> <input type="checkbox"/> <b>Retirement</b> <input type="checkbox"/> <b>Others</b>  Explain further.	

<b>IX. Service Obligation</b>	<b>No. of Months/Yrs Required</b>	<b>No. of Months/Yrs Completed</b>
<b>X. Reason for Non-Completion</b> (must be supported by attachments)	<input type="checkbox"/> <b>Resignation</b> <input type="checkbox"/> <b>Transfer</b> <input type="checkbox"/> <b>Retirement</b> <input type="checkbox"/> <b>Others</b> <i>Explain further.</i>	
<i>I hereby attest that the information in this form and the supporting documents attached hereto are true and correct</i>		

Name and Signature of the Scholar	Date and Time
<i>This is to certify that the information in this form and the supporting documents attached hereto are true and correct</i>	

Name and Signature of the Recommending Authority (SDO - HRDD)	
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	Date and Time
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<b>APPROVED</b>	

Name and Signature of the Recommending Authority (RO-HRDD)	Date and Time
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